

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Sketty Scout Group Kilvey Hill Walk/Hike	Date of risk assessment	22/04/21	Name of who undertook this risk assessment	R. Organ	COVID-19 readiness level transition	Red to Amber (Outdoor activities only)
Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?			What has changed that needs to be thought about and controlled?		
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	Young people, Leaders, Visitors?	<p>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p>			Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.		
Spread of Covid-19 infection	Leaders, youth members, parents/ carers	<p>All leaders, parents/ carers and young people will be advised prior to the restarting of scouting activities that if they, or anyone in their household displays any Covid-19 symptoms (high temperature, a new continuous cough, a loss or change in sense of smell or taste) then they must not attend these activities. They should contact either the GSL or Section Leader to make them aware. They should then seek appropriate guidance on self-isolating and testing.</p> <p>https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/</p> <p>If a Leader or youth member displays any of the Covid-19 symptoms described above they will be taken to a safe place away from the main group, but still in visible contact. The parent/ carer or family member will be contacted immediately.</p> <p>All leaders, parents/ carers and young people will be provided with information highlighting specific procedures to follow when on premises and land belong to Sketty Scout Group or undertaking activities organised by Sketty Scout Group. This includes the following: made aware and accept that risk of spreading Covid-19 during scouting activities or on Group premises cannot be totally mitigated; aware and accept that should they develop symptoms they should not attend any scouting activities or premises; made aware of social distancing requirements while on Group property or during Group activities; made aware of specific guidance issued by The Scouting Association; made aware that the consequences of not following the Group's safe ways of working are that the young person will be required to leave the activity; parents/ carers and young people will have to agree to the Group's safe ways of working prior to attending their first meeting.</p>			Spread of Covid-19 infection		

Additional information can be found in the Safety Checklist for Leaders and other information at scouts.org.uk/safety

HQ Template Published June 20201 of 6



Covid-19 restarting face to face Scouting risk assessment

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	Leaders, youth members, parents/ carers	<p>Kilvey Hill Hike</p> <p>Drop Off: Leaders, parents/ carers to park at East Burrows Rd carpark. All young people and adults to maintain social distancing within the carpark. Parents/ carers and young people should avoid parked and moving vehicles. Youth members will be delivered to a designated area in the car park which is at a suitable distance from members of the public and parked vehicles. Once the young person has been seen by the Section Leader the parent/ carer can then leave the carpark ensuring social distancing. A leader will ensure that the youth members remain in the designated area until the start of the meeting.</p> <p>Pick up: Parents/ carers to maintain social distancing within East Burrows Road carpark. Parents/ carers should avoid parked and moving vehicles. Youth members will be collected from the designated area which is at a suitable distance from members of the public and parked vehicles. The parent/ carer will collect their child and leave the carpark ensuring social distancing.</p> <p>Parents/ carers and young people should exit all locations as quickly and safely as possible, maintaining social distancing.</p> <p>If parents/ carers need to discuss any issues with a Leader this should be carried out in the first instance via telephone/ email/ WhatsApp. If this is not appropriate then an appointment should be made via the above communication platforms to the relevant Section Leader so that a social distanced meeting can be arranged.</p>	

Additional information can be found in the Safety Checklist for Leaders and other information at scouts.org.uk/safety

HQ Template Published June 20202 of 6

Covid-19 restarting face to face Scouting risk assessment

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained.	Leaders, youth members, parents/ carers	<p>There is no limit to the number of adults or young people that can attend an outdoor session. However, adults attending a session should be limited to those delivering the session. All outdoor scouting activities are subject to the relevant adult: young person ratios. These are section specific.</p> <p>Outdoor sessions will be restricted to an individual Scouting section.</p> <p>Adults and young people can attend multiple section meetings or activities on the same day. Leaders will socially distance from adults and young people. Those young people in the 11+ age group must also socially distance from each other. Carers who are providing 1-2-1 care are able to attend outdoor sessions. They are exempt from distancing from the child or adult they care for.</p> <p>The importance of maintaining social distancing with all adults (leaders and members of the public) will be addressed at the beginning of every outdoor session. The youth members will be briefed on what behaviour is expected; activity boundaries explained; risk assessment associated with the specific activity will be explained.</p> <p>The sections will ensure that the minimum ratio requirements advised in Chapter 3 POR are followed to ensure a safe environment for the operation of the section during Covid-19.</p> <p>Beaver section requires a 1 adult to 6 Beavers plus a leader in charge; Cub section requires 1 adult to 8 Cubs plus a leader in charge; the Scout section requires 1 adult to 12 Scouts plus a leader in charge.</p> <p>Each Section will have planned a Programme to establish how youth members and leaders will be grouped to manage each activity safely. A register of attendance and copy of the Programme Plan will be kept on OSM for 21 days to aid Track, Trace and Protect if necessary.</p> <p>All leaders involved with face to face scouting activities will hold a current DBS certificate plus valid Safety and Safe Guarding certificates.</p>	

Additional information can be found in the Safety Checklist for Leaders and other information at scouts.org.uk/safety

HQ Template Published June 20203 of 6

Covid-19 restarting face to face Scouting risk assessment

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>Hygiene of people: higher risk of infection spread if proper hand washing not carried out.</p>	<p>Leaders, youth members, parents/ carers</p>	<p>All youth members and adults are required to bring hand sanitizer. Older Scouts may wish to keep the hand sanitizer on them. For the younger sections it may be advisable for the Section Leader to bring hand sanitizer that can be applied under supervision. Access to hand washing facilities will be limited. Using public toilets may increase the risk of infection spread so should be avoided. If public toilets need to be used then leaders and young people should sanitize hands before they enter the toilet building. Hands should be washed with soap and water prior to and after using the toilet. Hands should be sanitized after leaving the toilet building.</p> <p>Hand washing/ sanitisation should occur on arrival, after each activity, before food, after toilet use, where there has been physical contact and on departure.</p> <p>All adults and young people will be made aware at the beginning of the session how hands should be washed and sanitizer used.</p> <p>Leaders and young people will be encouraged not to touch their face.</p> <p>Use of a tissue or elbow to cough or sneeze into and the use of bins for tissue waste.</p> <p>Where possible non-contact activities must take place.</p> <p>If some tasks do not allow social distancing to be maintained (e.g. manual handling) then reduce the amount of time when in close proximity and where required PPE must be worn.</p>	

Additional information can be found in the Safety Checklist for Leaders and other information at scouts.org.uk/safety

HQ Template Published June 20204 of 6

Covid-19 restarting face to face Scouting risk assessment

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hygiene of toilets: higher risk of infection spread if hygiene not carried out.	Leaders, youth members, parents/ carers	<p>Parents/ carers will be encouraged to ensure that their child uses the toilet facilities at home before the start of the meeting.</p> <p>Access to toilet facilities will be limited. Using public toilets may increase the risk of infection spread so should be avoided. If public toilets need to be used then leaders and young people should sanitize hands before they enter the toilet building. Hands should be washed with soap and water prior to and after using the toilet. Hands should be sanitized after leaving the toilet building. Adequate supervision is important to safeguard the youth members when using public toilets.</p> <p>When using public toilets adults & young people should wash their hands before and after using the toilet. Hands can be dried paper towels. The hand driers should not be used. Paper towels should be placed in the bins provided only.</p> <p>Only one young person or adult to use the toilets at any given time. A Leader positioned at the entrance door can supervise the young person entering and exiting the toilet block.</p>	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	Leaders, youth members, parents/ carers	<p>Minimal equipment will be used during meetings away from the Hall. Any equipment used will be disinfected before and after use with a 1:8 bleach solution or appropriate anti-viral wipes. If equipment can't be disinfected then it should be 'quarantined' in a box/ bag labelled with date of use and then taken to the Office (in the Hall) as soon as it is possible to do so. After 72 hrs the equipment can be returned to its original location so that it can be used again. Sections should communicate with each other to ensure that if equipment is quarantined it will not affect another Sections meeting.</p>	
<p>Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.</p>			

Additional information can be found in the Safety Checklist for Leaders and other information at scouts.org.uk/safety

HQ Template Published June 2020 5 of 6

Covid-19 restarting face to face Scouting risk assessment

Checked by Line Manager	Name, Jen Aazem Role / level Group Scout Leader Date 22 nd April 2021	Checked by Executive	Name, Rob Jones Role / level Chairman Date 22 nd April 2021
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to 'Green' and does not return to 'Amber' or 'Red' to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>.

Additional information can be found in the Safety Checklist for Leaders and other information at scouts.org.uk/safety

HQ Template Published June 2020 6 of 6

